JUNE 14 - 16, 2019



Presented by



# ONTARIO FESTIVAL CHAMPIONSHIPS SUMMER MEET PACKAGE

HOSTED BY MARKHAM AQUATIC CLUB

#### **GENERAL INFORMATION**

- □ Sanctioned by Swim Ontario and hosted by Markham Aquatic Club
- □ Meet Format: Long Course 3 day format with 13&Under and PARA timed final events
- Location: Markham Pan Am Pool 16 Main St Unionville, ON L3R 2E4 https://goo.gl/maps/HRU3x
- □ Facility: 10-lane 50m; Swiss Timing system
- Dates: June 14 16, 2019
- Meet package: The only meet package that is considered valid is the most current one located at <u>www.swimming.ca</u>

### SANCTIONED EVENTS PHOTOGRAPHY

### SAFE SPORT

In order to minimize risk, all photographs and video taken at Swimming Canada/Provincial Section sanctioned competitions, whether taken by a professional photographer or videographer, spectator, team support staff or any other participant, must observe generally accepted standards of decency. Under no circumstances are cameras or other recording devices allowed in the area immediately behind the starting blocks during practice or competition starts, or in locker rooms, bathrooms, or any other dressing area. For full details click <u>HERE</u>

### PROCEDURE

Only individuals that have made application and received authorization to record the event, in any manner, in any medium or context now known or hereafter developed, shall be granted access and permission to do so. Please contact Swim Ontario for application and authorization (nicole@swimontario.com)

Entry into this competition is at the sole discretion of Swim Ontario and can be withdrawn, with immediate effect, by Swim Ontario. Individuals agree to be filmed, televised, photographed, identified and otherwise recorded during the Swim Ontario designated competition under the conditions and for the purposes now and hereafter authorized by Swim Ontario in relations to the promotion of Swimming Canada and Swim Ontario and the development of the sport of swimming.

By accepting to attend you agree that all photographs and moving images taken by yourself within any Swimming Canada or Swim Ontario designated event including those of athletes competing within any championship venue shall be used solely for personal and non-commercial purposes, unless the prior written consent is obtained from Swimming Canada or Swim Ontario. The individual confirms that they fulfill the qualifications required by Swim Ontario and also agrees to information about themselves being collected by Swim Ontario and the Organizing Committee and such data being stored and used by them, and, where necessary, third parties, for the purposes of facilitating their participation in, and/or organizing the Swim Ontario Designated Competition.

Live Streaming Services provided by Rec Tec TV



### ORGANIZING COMMITTEE

- Meet Manager: YY Wong/Kim Chung
- **Competition Coordinator:** Lisa Chow
- Officials Coordinator: YY Wong

email: officials@markhamaquaticclub.com email: officials@markhamaquaticclub.com email: officials@markhamaquaticclub.com

#### ENTRIES: SWIM ONTARIO

All entries inquiries or request for changes to entries are to be directed to <u>meetentries@swimontario.com</u> for approval.

#### **ENTRY INFORMATION**

#### ELIGIBILITY

All athletes must be registered as Competitive swimmers with Swimming Canada (SC), or any other amateur swimming organization recognized by FINA. A valid SC registration number is required for all Canadian swimmers, and entries without a SC registration number will be declined entry.

A competitor's age is their age as of the first day of the competition – June 14, 2019

#### **ENTRY FEES**

- □ Individual Event: \$12 including HST
- □ **Relay Event:** \$16 including HST
- □ Splash Fee: \$5 +HST (\$5.65) per swimmer (includes "relay only swimmers)
- **Payment:** Please make cheque payable to Markham Aquatic Club

#### **ENTRY PROCESS**

- Entry Deadline: June 4, 2019
- **Qualifying Period**: January 4, 2018 to June 4, 2019
- □ Qualifying Standards: <u>2018-2020 Swim Ontario Festival Standards</u> PDF view
- All swimmers must achieve at least 1 (one) 2018-2020 Swim Ontario Festival Standards
- □ In the 10&U category, swimmers must qualify for the 100m backstroke, breaststroke or butterfly to be considered qualified for the corresponding 50m events.
- □ All entries received shall be UNCONVERTED. No converted times will be accepted. Yards times will not be accepted.
- □ No Time (NT) will not be accepted.
- □ Maximum of 7 individual events per swimmer provided they meet the qualifying times (QT)

#### **EVENT NUMBERING**

- □ All able-bodied individual events: 1 199
- Relay events; 201 299
- All Para events: 401 499

#### **BONUS SWIMS**

- Structure
  - a) 1 QT = 3 Bonus swims
  - b) 2 QTs= 2 Bonus swims
  - c) 3 QTs = 1 Bonus swim
  - d) 4 or more QTs = 0 Bonus swim
- □ 400/800 Free and 400 IM events are NOT ELIGIBLE AS BONUS SWIMS
- □ For 10&Unders: the 50m event may be entered as a Bonus event if no qualifying time in the corresponding 100m event.
- □ Bonus swims must be entered with actual times for seeding purposes
- Please indicate bonus events by the BONUS check in Hytek Team Manager and other meet management software if available.

#### RELAYS

- Clubs may enter a maximum of three (3) relay teams per event, but only their top two teams may score.
- Clubs are permitted 1 (one) relay-only swimmer per age group, per relay event, that has NOT met the <u>2018-2020 Swim Ontario Festival Standards</u>. Clubs are not permitted to enter Relay-Only swimmers if they have 4 or more swimmers in that specific age grouping that are properly entered in an individual event. Three (3) members of the relay team must be properly entered in an individual event. The fourth swimmer's name must appear on the entry grid as "Relay-Only".
- □ When a club enters more than one relay team, every member of every team must be properly entered in the meet in at least one individual event.

### **PARA ENTRIES**

- Entry Deadline: June 4, 2019
- **Qualifying Period**: January 4, 2018 to June 4, 2019
- Para-swimmers must have a current Level 2 classification with Swimming Canada
- Para-swimmers must be 13 & Under and are subject to ineligibility for de-qualifying.
  - a) De-qualifying: A para-swimmer with 3 or more provincial para standard is not eligible to attend Festivals.
- □ All events are swum as 13 & Under in the AFTERNOON sessions.
- Swimmers qualifying in an able-bodied event in their age category may choose to swim in that event, but cannot swim in the corresponding PARA event.

- □ Eligible PARA events (all classifications S1SB1SM1 S14SB14SM14)
  - a) 50 free
  - b) 50 back
  - c) 50 breast
  - d) 50 fly
  - e) 100 free
- □ There are NO BONUS SWIMS for PARA athletes

#### **OUT-OF-PROVINCE ENTRIES**

Please be advised that Ontario teams are given priority. Space permitting out of province teams will be served on a first come first serve basis. All out-of-province teams must be FINA affiliated. Only meter times will be accepted in SCM or LCM form with no exceptions. All out-of- province athletes will swim as exhibition.

#### FOREIGN COMPETITORS

All swimmers and coaches must be duly registered and residents of the governing body for which they are competing. All swimmers and coaches must be in good standing with their respective governing swim body.

All swimmers and coaches must have primary residence within the province /state or country for which they claim registration. Proof of residency may be green card, student ID, driver's license, college residence or other document as deemed acceptable by Swim Ontario and shall be submitted with the <u>Proof of Residence and Registration Status form</u> to Swim Ontario no later than 7 days prior to start of competition.

#### **SUBMISSION**

- All entries must be submitted via the Meet List online entries system. <u>https://www.swimming.ca</u>
- Once an entry file is uploaded, the entry system will automatically email a confirmation of entries.
  Clubs will have 48 hours after the entry deadline to review the confirmation file and make corrections/modifications to entries.
- □ Following the 48 hours period, clubs requesting changes and corrections to entries may be made up until the final Psych Sheets are posted **at a cost of \$100 per change or correction**.
- □ The per change cost is per swimmer, per event, per change; not per email sent.
- Corrections or changes requested from the Swim Ontario Entries Coordinator are NOT subject to penalties.
- □ **Late Entries** for swimmers not entered by the 48 hours grace period will be accepted up until the final Psych Sheets are posted at a cost of double the meet entry fee.
- □ Late entries or changes are subject to the qualifying times and the qualifying period. Times achieved AFTER the entry deadline are not eligible for qualifying or upgrade of entry time.
- A successful entry file upload is only the validation of membership entry information against the national membership and entry validation does not guarantee a club's entries will be accepted by Swim Ontario.
- The Club Entries Contact person is required to complete an online form (link below) with Club Information for Swim Ontario and Meet Management. An auto-response will be sent to the person completing the form.

- a) <u>Club Information Online Form</u> or copy and paste into browser <u>https://form.jotform.com/SwimOntario/club-information-sheet</u>
- □ Entries submitted without the online form submission will not be accepted.
- □ Entries found to not be in compliance with entry requirements may result in individual swimmer and club being ineligible for entry into the competition.
- □ Psych Sheets will be posted online at <u>www.swimontario.com</u> by June 9, 2019
- □ All entries inquiries or request for changes to entries are to be directed to <u>meetentries@swimontario.com</u>
- Deck entries and time trial events will not be permitted at the competition

### **COMPETITION RULES**

#### SWIMMING CANADA AND SWIM ONTARIO RULES WILL BE IN EFFECT

#### WARM-UP SAFETY PROCEDURES

The Swimming Canada Competition Warm-Up Safety Procedures will be in effect. The full document can be viewed <u>HERE</u>.

#### SWIMWEAR

All swimmers participating in a provincially sanctioned meets shall be required to comply with swimwear rule GR 5. Click <u>HERE</u> to view full details. Advanced notification for exemption or for clarification of the rule please see the Competition Coordinator.

#### **DIVE STARTS**

As per the Facility Rules for Dive Starts, dive starts will be conducted from Starting Platforms (blocks) from both ends as per FINA FR 2.3 and SW 4.1.

#### AGE GROUPS

- A competitor's age is their age as of the first day of the competition (June 14, 2019).
- Individual events: 10&Under, 11, 12, 13
- Relay events: 11&Under, 12-13

#### SEEDING

- □ After all times have been proven, entry times will be converted to LCM using Hy-Tek default conversion factor and seeded by time regardless of bonus swim designation.
- □ All events, except distance events, will be timed final seeded slowest to fastest by age category and gender.
- □ All distance events (800 Free) will be swum as timed finals seeded fastest to slowest by gender in following age category: 11, 12-13
- Meet Management reserves the right to combine PARA and able-bodied events, combine heats or limit the number of heats should it be deemed necessary in order to comply with Swim Ontario competition sanctioning policies.

#### RELAYS

- □ All relays will be swum as timed final.
- Teams may move up no more than two (2) swimmers from a younger age category to fill a relay.
- Coaches must have relay forms filled in and returned to the Clerk of the Course 30 minutes prior to the start of the session. No name changes will be accepted after this deadline unless approved by meet management.

#### **OFFICIAL SPLITS**

Meet Management requires that any coach wishing to rely on a time achieved by the swimmer for an interval shorter than the total distance of the event must advise the Referee prior to the commencement of the event in question on the "Official Split Request" form prior to the race. The Official Split Request forms are available at the Clerk of Course.

#### SCARTCH RULES

#### TIMED FINAL EVENTS

The deadline for scratches for all events (including relays) is 30 minutes before the start of the session to allow meet management the opportunity to ensure a full complement of swimmers in the fastest heat of each event.

#### PENALTY

Failure to participate in the **FASTEST HEAT** of an event without meet management's knowledge and consent will result in a **\$50 fine** for each offence payable to Swim Ontario.

- □ Accepted payment is cash or cheque at the Clerk of Course or email authorization to charge the club credit card on file with Swim Ontario (<u>nicole@swimintario.com</u>).
- □ **Individual Events**: Failure to pay (or arrange for payment) before the swimmer's next individual event will exclude the swimmer from any further participation in individual events at the meet.
- □ **Relay Events**: Failure to pay (or arrange for payment) before the next session will exclude the team from any further participation in relay events at the meet.
- □ All fines will be recorded by the Clerk of Course and the club will be invoiced by Swim Ontario for any unpaid fines after the competition.
- All penalties must be paid to Swim Ontario before a Club entry file is accepted for the next Swim Ontario Provincial Championship meet

#### **REGISTRATION INFORMATION**

#### SAFETY AND LIABILITY

- Only Competitors, Certified Registered Coaches and Officials are allowed on deck.
- NO OTHER PERSON IS PERMITTED ON DECK unless expressly authorized by the Meet Manager or Swim Ontario.
- Insurance and risk management do not extend to non-supervised minors or individuals that are age of majority that are not part of the competition either as a participant, coach, support staff or event volunteer/official.

## SWIMMING CANADA COACH REGISTRATION POLICY

The Swimming Canada coach registration policy states that all coaches attending any sanctioned competition must have a minimum NCCP coaching status. Swim Ontario has created a coach compliant list. All teams must submit a list of coaches attending at the time of entry. Meet management will cross reference the list of coaches in attendance at this competition with the <u>Swim Ontario Compliance</u> <u>lists</u>. If a coach is not on this list, meet management is obligated to enforce the SNC policy and not permit that coach to attend meet. Meet management will forward Swim Ontario a list of coaches who they have found to be in non-compliance.

### **TEAM REGISTRATION**

- □ No pre-training available
- □ Friday, June 14, 2019 6:30 AM to 6:30PM in the meet management office
- One coach designate from each team must complete the following:
  - a) Confirm list of coaches attending (see Coach Registration Policy and Safety & Liability)
  - b) Payment of entry fees
  - c) Upon receipt of the above, the coach designate will receive a participant Festival Package for each member of the team.

### **COACHES' MEETING**

Friday, June 14, 2019 8:10 AM in Multipurpose Room

### RECORDS

- Swim Ontario has a completed certified pool length survey and swim times achieved at this competition will be eligible for provincial or national records.
- Current Swimming Canada and Swim Ontario records will be posted near results posting area or printed in meet program. Coaches are asked to inform meet management of possible record attempts and/or if records are broken to ensure meet management can process the record application.

### SCORING AND AWARDS

### **EVENT SCORING**

- Only the top eight (8) individual events and relays score
  - a) Individual Events: 9,7,6,5,4,3,2,1
  - b) Relay Events: 18,14,12,10,8,6,4,2
- □ Both able-bodied and PARA contribute to team scoring.
- The Hy-Tek Para British Points System 2018 points charts shall be used to determine awards and scoring for para events. In the event of a points tie with swimmers of the same class in a race, the swimmer who touched first will be given that position.
- □ Foreign and out of province competitors do not score.
- Only times that meet the festival qualifying standard count towards team scoring.

- Reverse scoring will be in effect for any able-bodied or PARA event in which there are less than 8 swimmers or teams:
  - a) 8 swimmers/teams per final: 9-7-6-5-4-3-2-1 / 18-14-12-10-8-6-4-2
  - b) 7 swimmers/teams per final: 7-6-5-4-3-2-1 / 14-12-10-8-6-4-2
  - c) 6 swimmers/teams per final: 6-5-4-3-2-1 / 12-10-8-6-4-2
  - d) 5 swimmers/teams per final: 5-4-3-2-1 / 10-8-6-4-2
  - e) 4 swimmers/teams per final: 4-3-2-1 / 8-6-4-2
  - f) 3 swimmers/teams per final: 3-2-1 / 6-4-2
  - g) 2 swimmers/teams per final: 2-1 / 4-2
  - h) 1 swimmer/team per final: 1 / 2

#### **EVENT AWARDS**

- □ **Medals**: first through third (individual and relay events)
- **Ribbons**: Fourth through eight (individual events)
- Only times that meet the festival qualifying standard are eligible for awards

#### **TEAM AWARDS**

- □ **High Point Team-Overall**: The club with the highest points, including all Able-Bodied and PARA swimmer points will be awarded a high point team banner
- Small Team Award: The small team banner will be awarded to the highest scoring team having 50 or fewer Ontario registered swimmers based on Swim Ontario club registration statistics as of one day prior to the start of the competition – June 13, 2019
- Best Butterfly, Back, Breast, Free and IM Team Award: A Swim Ontario Festival Banner will be awarded to the team that scores the most points in the butterfly, backstroke, breaststroke, freestyle and IM events, respectively.
- Most Improved Team Award: A Swim Ontario Festival Banner will be presented at the Swim Ontario Summer Festival to the Most Improved Team. The Most Improved Team is defined as the team with the greatest percentage point increase from the Swim Ontario Winter Festival to the Swim Ontario Summer Festival results.

### PROGRAM EVENT LIST

Meet Management reserves the right to change warm-up session times and to allocate team warm-up schedules. Meet Management reserves the right to change event order to ensure reasonable session timelines and swim 2 per lane in the distance events

DAY 1 – FRIDAY, JUNE 14, 2019											
12-13 - Morning Session					11&Under & PARA - Afternoon Session						
Warmup: 8:00 am - Start: 9:00 am					Warmup: 2:30 pm - Start: 3:30 pm						
201	12-13	400 Medley Relay	202		205	11&U	400 Medley Relay	206			
1	12	200 Free	2		17	10&U	200 Free	18			
3	13	200 Free	4		19	11	200 Free	20			
5	12	100 Breast	6		21	10&U	100 Breast	22			
7	13	100 Breast	8		23	11	100 Breast	24			
9	12	400 IM	10		401	PARA	50 Back	402			
11	13	400 IM	12		25	10&U	50 Back	26			
13	12	100 Fly	14		27	11	400 IM	28			
15	13	100 Fly	16		29	10&U	100 Fly	30			
203	12-13	400 Free Relay	204		31	11	100 Fly	32			
					207	11&U	400 Free Relay	208			
DAY 2 – SATURDAY, JUNE 15, 2019											
12 -13 - Morning Session					11&Under & PARA - Afternoon Session						
Warmup: 8:00 am - Start: 9:00 am					Warmup: 2:30 pm - Start: 3:30 pm						
33	12	50 Free	34		403	PARA	50 free	404			
35	13	50 Free	36		53	11	50 Free	54			
37	12	200 Fly	38	_	55	10&U	50 Free	56			
39	13	200 Fly	40	_	57	11	200 Fly	58			
41	12	100 Back	42		59	10&U	100 Back	60			
43	13	100 Back	44		61	11	100 Back	62			
45	12	400 Free	46		63	10&U	400 Free	64			
47	13	400 Free	48		65	11	400 Free	66			
49	12	200 Breast	50		405	PARA	50 Breast	406			
51	13	200 Breast	52		67	10&U	50 Breast	68			

209

12-13 200 Medley Relay

69

211

11

11&U

200 Breast

200 Medley Relay

210

70

212

DAY 3 – SUNDAY, JUNE 16, 2019											
12 -13 - Morning Session					11&Under & PARA- Afternoon Session						
Warmup: 8:00 am - Start: 9:00 am					Warmup: 2:30 pm - Start: 3:30 pm						
213	12-13	200 Free Relay	214	_	215	11&U	200 Free Relay	216			
71	12	200 IM	72		85	10&U	200 IM	86			
73	13	200 IM	74		87	11	200 IM	88			
75	12	100 Free	76		407	PARA	100 Free	408			
77	13	100 Free	78		89	10&U	100 Free	90			
79	12	200 Back	80		91	11	100 Free	92			
81	13	200 Back	82		93	10&U	200 Back	94			
83	12-13	800 Free	84		95	11	200 Back	96			
					409	PARA	50 Fly	410			
					97	10&U	50 Fly	98			
					99	11	800 Free	100			

## HOTEL, PARKING, FOOD AND DRINK INFORMATION

#### **RECOMMENDED ACCOMMODATION**

Hampton Suites by Hilton Toronto Markham 52 Bodrington Court, Markham, Ontario, L6G 0A9 - [Map] +1-905-752-5600 www.markhamhamptoninnandsuites.com

Reservations: Jinny Kwon at jinny.kwon@hilton.com or 1-905-752-3715

#### FOOD AND DRINK

Google Maps of Nearby Amenities:

- Restaurants
- <u>Grocery Stores</u> (T&T and Whole Foods have ready made food)
- <u>Tim Hortons</u>

#### MARKHAM PAN AM POOL – PARKING

- □ Parking is limited at the facility. Please refer to the map below for additional parking options.
- Green zones are available for parking any time. Yellow zones are available on days noted. Red zones are no-parking areas.
- □ The best option for overflow parking will be the GO Station located to the south-west of the Pan Am building. It is a 5-10 minute walk to the pool from there.



### FACILITY POLICY



# **Markham Pan Am Pool Competition Policies**

1. Food Policy:

No FOOD will be allowed on the pool deck. This will be strictly enforced by the pool staff. Water is allowed on deck, there are two fill stations and fountains on the pool deck.

2. Entrance Policy:

Swimmers must enter through the change rooms only. Volunteers, Coaches and Officials will be permitted to access the deck via the deck entrance adjacent to the Lifeguard Office. All Officials and Volunteers are to be wearing identification to allow access to the pool deck. Accreditation for event participants is encouraged.

3. Onsite Parking :

Parking is limited. Extra parking space will be available at Unionville GO Station.

4. <u>Viewing Balcony</u>:

Only swimmers, coaches, officials/ volunteers are allowed on the pool deck. All spectators must watch from the pool viewing balcony.

5. <u>Cell Phone Usage</u>:

Cell phone usage is not permitted on the pool deck. We kindly ask all calls to be taken in the hallway.

6. Shoes in Facility:

All swimmers, coaches and volunteers/officials are to wear footwear when in the hallways. We ask all coaches, volunteers/officials and swimmers to wear indoor/deck shoes when in pool area.

7. Vents on Pool Deck:

All vents are to be free from obstruction. Pool staff will remove any obstructions to an alternate location on the bleachers.

- <u>Athletes & Coaches on the Deck</u>: Athletes and Coaches on the pool deck must remain behind the blue line of the pool deck during the competition. This space is reserved for officials and lifeguards during the event.
- 9. Concession vendor is available at the Lobby.
- **10.** Bleachers are not available



# SWIM ONTARIO

Swim Ontario would like to thank all of its sponsors and funding partners for their generosity and support in the sport of swimming.











SWISS TIMING





